

University Accommodation Policy

1. Conference attendees who secure accommodations at the University of Chicago will be referred to as “Participants” in this document. Check-in time begins at 9:00 a.m. and check-out time is by 10:00 a.m. Check-in prior to 9:00 a.m. is not permissible and no exceptions will be made. Failure to check out by the specified date and time will result in an automatic additional charge equal one night’s stay for each day a person fails to vacate the premises, at 150% of the applicable nightly rate per room.
2. Every effort will be made to place preferred roommates in double occupancy rooms, but if no preference is provided or the preferred roommate does not pay in advance, then a roommate of the same gender will be assigned.
3. Guests (Visitors)
 - a. Any person who is not a paid Participant is considered a guest.
 - b. The University reserves the right, in its sole discretion, for any reason or no reason, to refuse to admit any person, or require the removal from the Facilities of any person who is not a paid Participant.
 - c. All guests must be signed in and out through the Front Desk of each building with the desk clerk.
 - d. Guests are permitted between the hours of 7:00 a.m. and 10:00 p.m.
 - e. All guests must be escorted by a paid Participant staying in the respective residence hall; Guests must sign in at the Front Desk upon entry to the building and show a valid photo ID and must be signed out through the Front Desk of each building by 10:00 p.m. each night. Overnight guests are not allowed under any circumstances.
4. ID Cards & Metal Keys
 - a. Participants will receive a University Photo ID that provides access to their assigned residence.
 - b. University IDs may not be duplicated. Lost University IDs will be replaced for a fee of \$30.00 per card.
 - c. All Participants must return their metal keys upon check out or a fee starting at \$130 to cover door re-core and replacement key(s) will be charged.
5. Housekeeping – Rooms will be cleaned prior to Participant’s arrival. Community bathrooms and other common areas, including lounges, will be cleaned daily. Participants shall maintain all private rooms in a reasonably clean and orderly condition. Linens provided to Program Participants include 1 of each of the following items: flat and fitted sheet, lightweight blanket, pillow, pillowcase, and towels (bath, hand, and face). All items provided only one per guest.
6. Participants are responsible for any damage caused to the accommodation, including but not limited to furnishings, fixtures, appliances, and structural elements, during your stay. This responsibility extends to any damages incurred by your guests or visitors. Participants will be charged the full cost of repairs or replacement necessitated by any damage.

7. Safety, Security, and Firearms – Participants, including any guests, at no time will be allowed to possess or store a firearm or any other weapons on University property. Other lethal weapons, fireworks and any dangerous objects and materials are also prohibited. More information can be obtained at: <https://safety-security.uchicago.edu/stay-informed/clery-act-reporting>
8. Non-Smoking Policy – This policy covers the smoking of all tobacco, nicotine and other products, and includes cigars, cigarettes, "smokeless" cigarettes and other such delivery systems. In accordance with regulations promulgated by the City of Chicago, and the State of Illinois, the University of Chicago is a smoke-free environment. Therefore, smoking is prohibited in all buildings owned and operated by the University of Chicago, which includes dormitories. Smoking is permitted outside a building but not within fifteen feet of the entrance.
9. Alcohol and Drugs – All local, state, and federal laws concerning the use, possession, and distribution of drugs and alcohol are in effect in all university facilities. Illegal drugs are not permitted. Alcohol is not allowed in any housing common areas, including lounges, corridors, stairwells, study rooms, recreation rooms, community kitchens, entryways, courtyards, lawns, basements, and the like.